



REDDING SCHOOL OF THE ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Board Meeting Minutes

**Tuesday, February 14, 2023**

**This meeting was accessible via in person & Zoom Video Conference:**

**Zoom Video Conference Information:**

**Meeting ID: 836 1511 2861**

**Passcode: 226008**

**Zoom Link: <https://us02web.zoom.us/j/83615112861?pwd=TVBHRnE3Sys0dUtQMGpQcW1ZR3JCQT09>**

**Dial by your location**

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

**Meeting ID: 836 1511 2861**

**Passcode: 226008**

**Open Session: 5:15 p.m.**

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:15 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u>X (via Zoom Video Conference)</u>
Jonathan Sheldon, Vice President	<u>X</u>
Lisa Stewart, Treasurer	<u>AB</u>
Tiffany Blasingame, Secretary	<u>X</u>
Daria O'Brien, Community Member	<u>X (via Zoom Video Conference)</u>
Antonio Cota, Community Member	<u>X</u>

**Additional Non-Voting Participants**

Lane Carlson, Executive Director	<u>X</u>
Wendy Sanders, Special Ed Director	<u>X</u>
Carol Wahl, Principal	<u>X</u>
Sophia Zaniroli, Vice Principal/Teacher	<u>X</u>
Robyn Stamm, Business Serv Provider	<u>X</u>
Rebecca Lahey, Staff Liaison	<u>X (arrived @ 6:09 p.m.)</u>

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson, David Skinner, and Jordan Valenzuela

Zoom Video Guests: Daria O'Brien & Jean Hatch

**PUBLIC FORUM for NON-AGENDIZED ITEMS & CLOSED SESSION:**

*Hearing of persons desiring to address the Board on closed session item or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

### **Adjourn to Close Session at 5:16 p.m.**

- Conference with Legal Counsel – Anticipated Litigation; pursuant to Government Code Section 54956.9 (b)
  - 1) Significant Exposure to Litigation: (1) Potential Case

### **Resume Open Session at 6:09 p.m.**

Roll Call: Additional Non-Voting Participant Rebecca Lahey joined the meeting.

### **Report Out on Closed Session:**

- The board took action to approve a release agreement.

#### **Governing Board Vote: Vote 4 Ayes: 1 Nays.**

Jean Hatch - Aye

Jonathan Sheldon - Aye

Daria O'Brien - Aye

Antonio Cota - Aye

Tiffany Blasingame - Nay

### **PRESENTATIONS:**

- **2021/22 School Accountability Report Card (SARC)**

Carol Wahl – Reviewed the 2021/22 School Accountability Report Card (SARC) with the board. The report is a snapshot of the school year including: RSA's school mission, basic facts, school wide goals, major achievements, student learning objectives, school climate, and testing results.

Carol stated the "Conditions of Learning" section of the report was only partially completed due to a delay in data from the state. The information was not readily available by the 1/31 SARC reporting deadline. She believes the data should be available later this month and will be included in the final SARC report.

Carol pointed out the chronic absenteeism rate for Hispanic/Latino student group increased to 21% for the 2021/22 school year. Admin plans to go back and address this issue in the LCAP.

A current copy of the report will be shared with Columbia ESD and posted on the school website as a resource for families and community members who want to learn more about RSA.

### **DIRECTORS REPORT:**

- **Lane Carlson:**

Reported having met a couple times now with the Executive Think Tank to address concerns, growth areas, set norms and goals for resolution. Lane believes the committee is moving forward in a positive direction.

Lane reported he and Sarah Spaschak visited Cottonwood Creek Charter School, RSTEM, and Tree of Life to present on RSA's high school program. Tree of Life 7<sup>th</sup>/8<sup>th</sup> students visited RSA's campus on 1/27 for a school tour.

Lane reported high school job postings have been posted on EdJoin for the 2022/23 school. He hopes to start conducting interviews next week, as Shasta College's Dual Enrollment qualification deadlines are fast approaching.

Lane also reported Admin plans to start looking for a SpEd/MTSS Coordinator to come on board next year and replace SpEd/MTSS Director, Wendy Sanders, who is planning to retire at the end of the current school year.

### **PRINCIPAL REPORT:**

- **Carol Wahl:**

Reported PTC's Annual Auction was a huge success this year having grossed approximately \$60,000 in support of RSA. She stated PTC was very appreciative of the support from teachers in creating the various class auction items.

Carol reported on the increase of chronic absenteeism. The CA Sch Dashboard reported RSA's absenteeism rate at 11% for 2021/22. In the past, RSA's school wide average ranged between 3%-5%, but Admin has seen an upward trend over the last couple of years. Carol stated notices have gone out to parents for truancy and/or chronic absenteeism. Admin is brainstorming ideas for helping to facilitate improvement in this area and increase attendance.

### **VICE PRINCIPAL REPORT:**

- **Sophia Zaniroli:**

Nothing to report at this time

### **STAFF LIAISON REPORT:**

- **Rebecca Lahey:**

Nothing to report at this time

## **GOVERNING BOARD REPORT:**

- **Jean Hatch:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

## **GOVERNING BOARD CORRESPONDENCE:**

- No correspondence at this time.

## **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1 Approve 1/10/2023 Governing Board Minutes
- 1.2 Approve January 2023 2022 Warrants
- 1.3 Approve 2022/23 Personnel Calendars - Amended
  - 1.3.1 Business/HR Payroll Office Calendar
  - 1.3.2 Executive Director Calendar
  - 1.3.3 Facilities/Technology Calendar
  - 1.3.4 Principal Calendar
  - 1.3.5 School Registrar Calendar
- 1.4 Approve SpEd/MTSS Coordinator Job Description - Amended
- 1.5 Amended Holiday Policy (304) – *Personnel Policy*
- 1.6 Review Integrated Pest Management Plan – Annual Review

Tiffany Blasingame moved to approve the consent agenda as listed, seconded by Antonio Cota. Vote 5 Ayes: 0 Nays.

## **Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

## **DISCUSSION/ACTION AGENDA:**

### **2.1 Discussion/Action: 2022/23 Classified Salary Schedule – Amended**

Lane Carlson reported having split the Student Information System Admin Technician job responsibilities, previously held by Lissa Uhleman, between the School Registrar and Attendance Clerk. This resulted in having to amend the 2022/23 classified salary schedule to include the new position under Category C.

Tiffany Blasingame moved to approve the amended 2022/23 Classified Salary Schedule as presented, seconded by Antonio Cota. Vote 5 Ayes: 0 Nays.

### **2.2 Discussion/Action: 2022/23 SpEd/MTSS Coordinator Salary Schedule – Amended**

Wendy Sanders reviewed the proposed changes to the 2022/23 SpEd/MTSS Coordinator Salary Schedule with the board. She reported the plan is to replace her SpEd/MTSS Director position next year with a SpEd/MTSS Coordinator who will work in conjunction with RSA's Executive Director and SELPA. She stated some of the current SpEd/MTSS Director job responsibilities will be absorbed by RSA's Executive Director who

will provide more of an oversight role, while the coordinator will focus more on the day to day operations. Wendy plans to move forward with the job posting as soon as possible and hopefully start interviewing potential applicants soon.

Members of the board commented on the crucial role this position plays within the organization and the importance of finding a qualified credentialed candidate who has special education experience.

Tiffany Blasingame moved to approve the amended 2022/23 SpEd/MTSS Coordinator Salary Schedule as presented, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

### **2.3 Discussion: High School Building Committee Update**

Lane Carlson updated the board on the progress of the high school construction. He reported the committee met to discuss how to move forward with a revised version of the high school and decided to break the project into two phases. The first phase will focus on the immediate need for classrooms and overall high school building, while the second phase will include the construction of the theater at a later date.

Lane reported the committee was exploring the Affordable Permanent Building Program as an alternative design option. They toured the Millville Elementary campus to see their new building and also plan to tour the Butte College Campus.

The committee believes the Affordable Permanent Building Program is a more affordable option and that can be built in a fraction of the time.

Lane reported Request for Quote (RFQ) for design quotes had gone out. The committee plans to review the proposals and start the design build contract, in hopes to begin construction in fall of 2023.

### **2.4 Discussion: School Site Safety Committee Meeting Update**

Lane Carlson reviewed the minutes from the Jan 11th School Site Safety Committee meeting. The committee discussed updating safety protocols for the high school, provided an update on the wood piles outback, Jan 18<sup>th</sup> CharterSafe inspection, the need to purchase additional security cameras, and the implementation of new Raptor visitor system in the front office. The committee is scheduled to meet again on 5/2/2023.

### **2.5 Discussion/Action: 2023 Annual Comprehensive Safe School Plan**

Lane Carlson reviewed The Comprehensive School Safety Plan (CSSP) with the board. The document outlines RSA's emergency plan, most common threats and staff/student responsibilities in the event of a crisis. The plan is developed by RSA administration, in collaboration with the School Safety Committee, and submitted to the state each year by 3/2.

Lane highlighted the new Standard Response Protocols and updated signage that coincide with the county in response to emergencies. The CSSP includes ALICE training in case of an intruder alert.

Lane also reviewed the Safe School Plan Goals with the board.

A copy of The Comprehensive School Safety Plan (CSSP) will be made available to Columbia ESD, local fire department, Governing Board, and school site personnel. Tactile information is excluded from public inspection.

Daria O'Brien moved to approve the 2023 Annual Comprehensive Safe School Plan as presented, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

### **2.6 Discussion: 2023/24 Elementary & High School Instructional Calendars – 1<sup>st</sup> Read**

Lane Carlson presented the proposed 2023/24 Elementary & High School Instructional Calendars for review.

RSA is proposing to start the school year on 8/16/23 and end on 5/30/24, for a total of 175 student attendance days.

Proposed changes include returning to a trimester system for K-8<sup>th</sup> program and maintaining a quarter system for the high school.

RSA plans to take off the standard rest periods to align with other schools in the area, including the 2024 February break.

The board will be presented with final copies of the 2023/24 Instructional Calendars for final review and approval next month.

### **2.7 Discussion/Action: Policy Amendments**

#### **2.7.1 Bullying Prevention Policy – *Student Policy***

#### **2.7.2 Suicide Prevention Policy – *Student Policy***

Carol Wahl presented the amended changes to the Bullying Prevention Policy & Suicide Prevention Policy student policies. She stated changes are in compliance with updated state laws and include updated and simplified language.

Tiffany Blasingame and Tony Cota asked for clarification on some of the policy language and provided minor grammatical revisions. Adel Morfin noted the changes and will update the final draft accordingly.

Tiffany Blasingame moved to approve the amended Bullying Prevention Policy & Suicide Prevention Policy as written with said revisions, seconded by Tony Cota. Vote 5 Ayes: 0 Nays.

**2.8 Discussion: Attendance Clerk Job Description – 1<sup>st</sup> Read**

Lane Carlson reported having split the Student Information System Admin Technician job responsibilities, previously held by Lissa Uhleman, between the School Registrar and Attendance Clerk. This resulted in having to create a new position and corresponding job description. The Attendance Clerk job description includes some school office responsibilities which will make the position flexible as RSA prepares for the expansion of the high school. The board will be presented with a final draft of the Attendance Clerk Job Description for approval next month.

**2.9 Discussion: Attendance Clerk Calendar – 1<sup>st</sup> Read**

Lane Carlson presented the board with the Attendance Clerk personnel calendar for initial review. This part-time, classified position is scheduled to work a total of 197 days (Aug – Jun). The board will be presented with a final draft of the Attendance Clerk Calendar for approval next month.

**2.10 Discussion/Action: Personnel Updates**

New Hires:

- o Elijah Brown – 1/23/2023 Custodian
- o Justine Kugel – 1/24/2023 SpEd/MTSS Paraprofessional
- o Julie York – 2/1/2023 Paraprofessional

Employment Updates

- o Julia Maire – 11/1/2023 Attendance Clerk/Lunch Recesses Paraprofessional - .75 FTE

Resignations:

- o Serina Flores – 1/16/2023 Paraprofessional

Lane Carlson reported on the staffing changes. He stated Julia Maire had been working and training with the previous Student Information System Admin Technician to take over the Attendance Clerk job responsibilities, while maintaining her Paraprofessional job duties. Her part-time Attendance Clerk position will be retroactive to 11/1/2022 to reflect when she was performing those job responsibilities.

Tiffany Blasingame moved to approve the personnel updates as listed, seconded by Daria O’Brien. Vote 5 Ayes: 0 Nays.


**ADJOURNMENT:**

Meeting adjourned at 7:47 p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, March 14, 2023  
 Time: 5:45 p.m.  
 Location: Redding School of the Arts/Community Room  
 955 Inspiration Place  
 Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

  
 \_\_\_\_\_  
 Tiffany Blasingame  
 RSA Governing Board Secretary

  
 \_\_\_\_\_  
 Board Approval Date